1. Approval of Minutes from the MBP Executive Committee meeting, February 14, 2018.
The minutes were reviewed. It was suggested that Item 6, be amended to state: “The survey results indicated that three quarters of the physics faculty answered that there *should* be additional exceptions to the rotations.”

2. Chair’s Report (T. Kislinger)
Dr. Kislinger confirmed that he had nothing to report.

3. Report from Vice-Chair (J. Sled)
Dr. Sled discussed the MBP policy on course requirements for collaborative programs. He proposed that the student handbook be amended to state that the requirement for collaborative programs is in addition to MBP requirements. Dr. Kislinger stated that some non MBP courses can still be substituted for MBP modules.

**Action:**
i) Handbook to be amended.
   ii) Obtain statistics on the number of MBP students in collaborative programs with which MBP is affiliated.

4) Report from the Research Institute Representatives
Dr. Lupien was not present and Dr. Stefanovic confirmed that there was nothing to report.

5) Report from Student Executive
Mr. Huang reported on the following:
i) Exit interview for alumni: the survey has been revised and will be transferred to MBP for distribution to alumni.
   ii) The March Break Camp for high school students is in progress; 19 high school students are participating.
   iii) The Alumni networking event is scheduled for June 13, 2018. 60 MBP students and 15 alumni will be participating. Mr. Huang requested that Executive Committee members approach their own alumni and ask them to participate. It was recommended that another email be sent to MBP faculty requesting their participation. He confirmed that the following alumni have agreed to speak: Maude Tessier, Ryan Doherty, Alison Aiken and Peter Bevan. Mr. Huang also advised that a moderator is needed for the panel discussions; the moderator should be a student.
   iv) Geneva Park: Mr. Huang advised that proposed Keynote speakers for the retreat are: Alan Davidson, Patrick Gunning, Naoto Hirano and Brendan Frey. As a starting point, Dr. Boutros will invite Dr. Frey.

**Action:** Dr. Boutros to contact Dr. Frey.
Ms. Doodnauth reported that she attended a meeting of the Faculty of Medicine steering committee. The student leader group in which she participates is sending another survey to students regarding their well-being and financial status. It was proposed that a session be conducted for students on budgeting.

6) **Equity, Diversity and Inclusion (EDI) – B. Stefanovic**
Dr. Stefanovic reported that the department should obtain demographics with regard to equity, diversity and inclusion (EDI) for both faculty and students. Dr. Kislinger asked Dr. Stefanovic to identify some of these EDI initiatives and Chair a sub-committee to implement these initiatives.

**Action:** Dr. Stefanovic to chair EDI sub-committee to discuss the implementation of these objectives and invite faculty members to join the sub-committee.

The Rotation market held at the Departmental Retreat was discussed. It was decided that instead of the Rotation market being held on the first day (Sunday) of the event, that it should take place on regular weekday work hours. The Geneva Park committee will implement this suggestion.

7) **Composition – Appointments and Promotions Committee – T. Kislinger**
Dr. Kislinger proposed that members of the Appointments and Promotions Committee should serve for a maximum of two terms (5 years each), as for any other MBP committee. He suggested that 50% of the current committee members be replaced, and that the remaining members have a one-time only 3-year term, to remain consistency. APC should have representatives from Techna, Baycrest and Sunnybrook. Dr. Stefanovic also recommended that a member of the EDI committee also be on the APC.

**Action:** i) Dr. Kislinger to communicate with current APC members asking them to step down.
ii) Executive committee members to send proposed APC members’ names to Dr. Kislinger.

8) **Themes vs. Streams – T. Kislinger**
Dr. Kislinger proposed that streams be eliminated and faculty members to be associated with up to 3 themes from the MBP fact sheet instead.

**Action:** i) MBP faculty members to be surveyed regarding their preferences.
ii) Dr. Sled to draft a policy regarding themes.

9) **Other business**
There was no other business.

Meeting adjourned: 11:15 am.